

# ASHFORD WEST COMMUNITY ASSOCIATION, INC.

## HOME IMPROVEMENT REQUEST FORM

To preserve the appearance and value of your neighborhood, it is required that all improvements to the exterior of any home or lot be approved by the Architectural Control Committee (ACC). If any improvement or change is made without the prior consent of the ACC, the committee may require you to return the property to its original condition at your expense. The approval process takes approximately thirty days, and you will be notified of the results by mail. Please be advised that the ACC is not responsible for ensuring compliance with local or state codes or requirements. All required permits and easement encroachment violations are the responsibility of the homeowner.

Please complete the entire form and return to the address shown on reverse side:

Name: \_\_\_\_\_ Property Address: \_\_\_\_\_

Home phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Please put check mark beside the proposed improvement or change. For paint, stain, roofing, and siding, please attach a sample of the color or shingle not less than 1" x 1" in diameter. For all other improvements, include a diagram of the property with measurements and placement of the improvement. If the information is not enclosed, the application will be returned denied and will have to be resubmitted with the required information. The completeness of the application ensures a timely response.

- |   |   |
|---|---|
| <input type="checkbox"/> PAINT (Color Chip required)                | <input type="checkbox"/> ADD ON CONSTRUCTION (outside color to match house) |
| <input type="checkbox"/> SIDING REPLACEMENT (Color Sample required) | <input type="checkbox"/> POOL INSTALLATION                                  |
| <input type="checkbox"/> ROOF REPLACEMENT (Color Sample Required)   | <input type="checkbox"/> REPLACE GARAGE DOORS (color white or match house)  |
| <input type="checkbox"/> SHED INSTALLATION (Color to Match House)   | <input type="checkbox"/> ADD LANDSCAPE                                      |
| <input type="checkbox"/> MODIFY FENCE (Natural or submit Sample)    | <input type="checkbox"/> YARD ART   |
| <input type="checkbox"/> OTHER _____                                |   |
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-

If changing the exterior color of your home, please complete the following questions:

EXISTING PAINT COLORS \_\_\_\_\_

BRICK COLOR \_\_\_\_\_

**PROPOSED COLORS**

TRIM \_\_\_\_\_

ACCENT \_\_\_\_\_

MAIN \_\_\_\_\_

Estimated Start Date \_\_\_\_\_ Estimated Completion Date \_\_\_\_\_

\_\_\_\_\_  
Homeowner's Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

DO NOT WRITE BELOW THIS LINE

Name: \_\_\_\_\_ Date: \_\_\_\_\_ APPROVED/DISAPPROVED

Name: \_\_\_\_\_ Date: \_\_\_\_\_ APPROVED/DISAPPROVED

Name: \_\_\_\_\_ Date: \_\_\_\_\_ APPROVED/DISAPPROVED

NOTES \_\_\_\_\_

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Ashford West Community Association, Inc.  
%Graham Management, Inc.  
12000 Westheimer Suite 390 Houston, TX 77077  
281-497-4320 Fax (281) 870-1654

\*\*\* You can find approved color samples at Graham Management or at Sherwin Williams on Westheimer between Eldridge and HWY 6.