

Graham Management • Ashford Park - Sections 1 – 5

12000 Westheimer, Suite 390 • Houston, TX 77077 • (O) 281-497-4320 • (F) 281-870-1654

The roll of Graham Management is to preserve the appearance and value of your neighborhood.

A property owner must submit a request for Home Improvement Form (HIF) in order to undertake any external change, as stated in the Homeowners' Policy Handbook, found on <http://www.grahammanagementhouston.com/ashfordpark.htm>. It's the property owners' responsibility to meet local and state codes, and any other necessary requirements, not Graham Management (GM) or the Architectural Control Committee (ACC).

Process

1. Submit a completed HIF by one of the methods below:
 - E-mail: grahammanagement@sbcglobal.net
 - Fax: 281-870-1654
 - Mail: Submit samples with HIF.
12000 Westheimer, Suite 390
Houston, TX 77077
2. The Architectural Control Committee (ACC) will review the property owners' request within approximately 30 days.
3. ACC response will be mailed, or e-mailed.

Instructions

Mail: 1" x 1" sample is required for roofing or siding with a completed Home Improvement Form

OR

Digital: If not submitting a product sample, download the HIF from < www.grahammanagementhouston.com >. This PDF has active text fields for your convenience. Place your cursor into the field and type your information.

If you are painting, it's only necessary to provide the correct (S-W) paint number and the paint color name* (example, SW 6135 Ecru).

Also add attachments to this e-mail submission, such as any supporting documents, for example, a digital photo (under 5 MB).

